



# Instructions for CBCA's 2018 Scholarship Program

Clayton Business & Community Association (CBCA) was founded in 1984 with the intent that it be an organization for the good of the entire community. Today CBCA has more than 200 members from all walks of life within Clayton and adjoining cities.

Some of the activities CBCA sponsors and/or organizes include: Art & Wine Festival, Oktoberfest, Rib Cook-Off, Downtown Tree Lighting, Santa's Visit, Mrs. Claus' Dessert Party and Adopt-a-Family. Profits raised by our various efforts are returned to the community in the form of donations and to support many charitable groups, Clayton's schools, and numerous civic improvements.

As part of our efforts to give back to the community, each year CBCA provides scholarships to graduating high school seniors who are going to continue their education. These are one-year scholarships, to be disbursed in two installments.

Any student applying for a CBCA scholarship must reside in the Clayton zip code of 94517, be a high school senior with plans to enroll in an accredited 2- or 4-year college, university or trade school, and carry at least 12 academic units per quarter/semester. Written applications will be reviewed by the CBCA Scholarship Committee and finalists will be interviewed by the Committee members.

The applicants will be judged based on criteria that includes, but is not limited to, the following:

1. Completeness of the application
2. Academic achievement
3. Extra-curricular activities, including community service activities and volunteering
4. Written and oral communication skills
5. Maturity

All applications must be **received by mail only** at CBCA, Attn: Scholarship Committee, P.O. Box 436, Clayton, CA 94517, and must be post-marked no later than **Monday, April 2, 2018**. **Applications that are not submitted in a timely manner will not be considered.** Please read these instructions and the required list of attachments on the application form carefully.

Questions regarding the Scholarship Program can be directed to the Scholarship Committee Chair, Tuija Catalano, either via email ([tcatalano@reubenlaw.com](mailto:tcatalano@reubenlaw.com)) or by phone (925-404-4255).

**\*\* All applicants will be notified of their status no later than the end of the school year.\*\***



# 2018 Scholarship Application Form

**NAME:** \_\_\_\_\_  
First Middle Last D.O.B.

**ADDRESS:** \_\_\_\_\_  
Street address City State Zip code

**CONTACT:** \_\_\_\_\_  
Phone Number Email address Name of Parent(s)/Guardian(s)

COLLEGES APPLIED TO (Your top 3 only):	ACCEPTED?	MAJOR?
1. _____		
2. _____		
3. _____		

**QUALIFICATIONS:** Each applicant must be a high school senior who plans to attend, and confirms enrollment in, an accredited 2- or 4-year college, university or trade school, and carry at least 12 academic units per quarter/semester.

**ESSAY ATTACHMENTS:** Below are four (4) essay question options. Please pick any two (2) questions, and submit your responses with your application (limited to a response no longer than one (1) page per question).

- A. What was the most important event in your life and how has it affected you?
- B. Who is/was the most influential person in your life and why?
- C. Select a recent world news event and describe your reaction thereto (e.g., Do you agree? Disagree? Explain how you might handle it).
- D. Select an event, community activity or an existing condition in Clayton, and explain how it has impacted the you and the community (whether positively or negatively), and whether (and how) you would change it in any way.

**OTHER REQUIRED ATTACHMENTS** - Please include the following items with your application:

- Most recent transcript (at minimum showing grades from 9<sup>th</sup> thru 11<sup>th</sup> school years);
- Resume, limited to one (1) page only (including key extra-curricular activities, club membership(s), community involvement, elected school position(s), outside job(s) held, etc.);
- Two (2) letters of recommendation (not from school faculty member or a family member); and
- A small sized photo or individual school picture.

I declare that all of the information contained herein is true and correct:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed application packet must be mailed to: CBCA, ATTN: SCHOLARSHIP COMMITTEE, P.O. BOX 436, CLAYTON, CA 94517, AND MUST BE POST-MARKED NO LATER THAN MONDAY, APRIL 2, 2018.

PLEASE NOTE THAT LATE APPLICATIONS WILL NOT BE CONSIDERED.